

**Research Scope of Practice for CPRS Access**  
*North Florida/South Georgia Veterans Health System*

Employee's Name: \_\_\_\_\_

\_\_\_\_\_  
Signature

Principal Investigator: \_\_\_\_\_

\_\_\_\_\_  
Signature

**The Signatures of both Employee and Principal Investigator indicates that the employee has seen the Research CPRS DVD, and is now requesting CPRS Training.**

**All levels of CPRS access (I, II & III) have the following capabilities:**

1. Access patients' medical records under the auspices of an IRB and R&D approved research protocol for review of medical information including but not necessarily limited to progress notes, orders, diagnostic studies etc..
2. Schedule appointments for subjects enrolled in an IRB and R&D approved research protocol.
3. Enter progress notes in CPRS as directed by the principal investigator (e.g. documentation of informed consent, documenting patient visits, etc..)

**Choose the appropriate category below for access desired:**

☐ **Level I – Student Class:** CPRS access for chart review, scheduling, and progress note entry. **Note:** “Student Class” requires that progress notes be cosigned by the Principal Investigator of Co-Principal Investigator.

☐ **Level II – Clinical/Coordinator Limited Class:** CPRS access for chart review, scheduling, progress note entry and order entry. **Note:** “Clinician/Coordinator Limited Class” requires the progress notes to be co-signed by the Principal Investigator or Co-Principal Investigator. The clinician/coordinator may not sign orders under this limited access level.

☐ **Level III – Clinician/Coordinator/Researcher Unrestricted Class:** CPRS access for chart review, scheduling, progress note entry and order entry. **Note:** Clinician/Coordinator Unrestricted Class is for progress note entry that does not require signature by the Principal Investigator. This access is also for mid-level practitioners (e.g. physician assistant or nurse practitioner) with an established scope of practice with physician oversight, or the researcher is a physician credentialed by the Chief of Staff's office.

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Stephen E. Nadeau, MD, Acting ACOS/Research

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Date